# Project Plan Assignment – Due Sept 24, 2022

# Name your file Pn-Gn-Color-ProjectName-Project-Plan.docx

# Cover Sheet:

# [Project Name] Project Number, Group, Color (if used) and Project Name 4850-0N Sr. Project, Fall 2022, Sharon Perry

Date:

## Overview

## Project Team

|  |  |  |  |
| --- | --- | --- | --- |
| **Roles** | **Name** | **Major responsibilities** | **Contact (Email and/or Phone)** |
| Project owner |  |  |  |
| Team leader |  |  |  |
| Team members |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Advisor / Instructor | Sharon Perry | Facilitate project progress; advise on project planning and management. | Sperry46 in D2L !! |

## Project website

See the guide for the instruction.

## Final Deliverables - Specific To Your Project

## Milestone Events (Prototypes, Research, Code Reviews, etc)

#1 - By \_\_\_\_\_\_\_\_\_\_\_

#2 - By \_\_\_\_\_\_\_\_\_\_\_

## Meeting Schedule Date/Time

Determined in the kickoff meeting.

## Collaboration and Communication Plan

See the guide for instructions and examples.

## Project Schedule and Task Planning

See the Project Work Plan (Gantt chart) file attached.

## Risk Assessment (if applicable)

## Version Control Plan

If you are building, designing and delivering software, discuss the plan for version control.

## Test Plan

If you are building, designing and delivering software, discuss the plan for testing your software and reporting the results.

## [Other planning] //replace the title here

## Signed by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Owner Date